

MINUTES OF THE REGULAR BOARD MEETING OF THE BOARD OF TRUSTEES OF THE SEVEN OAKS SCHOOL DIVISION HELD ON TUESDAY, MARCH 1, 2016 AT 6:00 P.M., AT THE BOARD OFFICE, 830 POWERS STREET, WINNIPEG, MANITOBA, R2V 4E7.

PRESENT	Claudia Sarbit	Chairperson
	Derek Dabee	Vice-Chairperson
	Diane Cameron	Trustee
	Teresa Jaworski	Trustee
	Greg McFarlane	Trustee
	Evelyn Myskiw	Trustee
	Edward Ploszay	Trustee
	Maria Santos	Trustee
	Richard Sawka	Trustee
IN ATTENDANCE	Brian O'Leary	Superintendent
	Verland Force	Assistant Superintendent
	Gwen Birse	Assistant Superintendent
	Lydia Hedrich	Assistant Superintendent
	Wayne Shimizu	Secretary-Treasurer
	Donna Herold	Executive Assistant

Trustee Sarbit in the Chair.

The meeting was called to order at 6:03 p.m.

MINUTES

Approved the minutes of the Regular Board meeting of Monday, February 8, 2016.

16-122 Approval of the Agenda

Ploszay / Santos

That the agenda for this meeting be approved as amended.

CARRIED

16-123 Moved to Committee of the Whole at 6:05 p.m.

Cameron / McFarlane

That the Board move into Committee of the Whole.

CARRIED

Trustee Dabee in the Chair.

OFFICER'S REPORT

Trustee Sawka reported on developments arising from collective bargaining.

SUPERINTENDENTS' PERSONNEL REPORT

16-124 Superintendents' Personnel Report

Jaworski / Myskiw

That the Superintendents' Personnel Report be ratified.

CARRIED

ADMINISTRATOR RETIREMENTS

The following Administrators gave notice of intent to retire effective June 30, 2016:

Cynthia Dutton
Steve Medwick

Ricki Valcourt

Barb Cerilli gave notice of intent to retire effective December 30, 2016.

ADMINISTRATOR RESIGNATION

Catherine Paul-Sawatzky gave notice of intent to resign from the Vice-Principal position at École Constable Edward Finney School effective June 30, 2016 and will be re-assigned as a teacher effective September 6, 2016.

TEACHER APPOINTMENTS

Manon Kent was appointed to full-time (1.00) Teacher General (Permanent) contract effective September 6, 2016.

The following were appointed to Limited Teacher General (Term) contracts effective September 6, 2016 to June 30, 2017.

Katy Abraham (1.00)
Jazmin Bain (1.00)

Mark Roche (1.00)
Jill Ross-Ens (1.00)

Bev Eccles was appointed to a part-time (.30) Limited Teacher-General (Indefinite Term) contract effective February 19, 2016.

Christian Hall was appointed to a full-time (1.00) Limited Teacher-General (Indefinite Term) contract effective February 18, 2016.

Lisa Humphries was appointed to a part-time (.60) Limited Teacher-General

SUPERINTENDENTS' PERSONNEL REPORT

(Term) contract effective February 10, 2016 to March 25, 2016.

Kayla Perillo was appointed to a full-time (1.00) Limited Teacher-General (Term) contract effective February 23, 2016 to June 30, 2016.

TEACHER MATERNITY AND PARENTAL LEAVES

Noreen Bidder was granted maternity and parental leave effective March 17, 2016 to March 17, 2017.

Ashley Enns-Nadeau was granted maternity and parental leave effective January 29, 2016 to February 13, 2017.

Samir Hathout was granted parental leave effective February 23, 2016 to June 30, 2016.

Melanie Mahir was granted maternity and parental leave effective April 10, 2016 to April 2, 2017.

Stacy Stockton was granted maternity and parental leave effective February 29, 2016 to January 9, 2017.

TEACHER RETIREMENTS

The following teachers gave notice of intent to retire effective June 30, 2016:

Joseph Davis
Robin Dow
Martin Kashty
Garrett Loepky

Paul Longtin
Kathleen Lukas
Karen Mozdzen

Melissa Proctor gave notice of intent to retire effective February 3, 2017.

Bohdan Waplak gave notice of intent to retire effective January 31, 2017.

Alison Wells-Dyck gave notice of intent to retire effective February 29, 2016.

TEACHER RESIGNATION

Jeffery Larson gave notice of intent to resign effective February 15, 2016.

TEACHER LEAVE OF ABSENCES

Linda Guest was granted a part-time (.50) leave of absence, without pay, effective February 4, 2016 to June 30, 2016.

SUBSTITUTE TEACHER APPOINTMENTS

The following teachers were appointed to Substitute Teacher contracts effective the 2015-2016 school year:

Elizabeth Folz
Shona Kusyk

Nicole Selkirk
Allan Sharman

EDUCATIONAL ASSISTANT RETIREMENTS

The following educational assistants gave notice of intent to retire effective June 30, 2016:

Pat Homeniuk
Judy Hnatiuk

Irene Krawchuk
Janet MacDonald

EDUCATIONAL ASSISTANT RESIGNATIONS

Ian Quinn gave notice of intent to resign effective April 21, 2016.

Evan Roskosz gave notice of intent to resign effective February 25, 2016.

Jordan Voth gave notice of intent to resign effective June 30, 2016.

EDUCATIONAL ASSISTANT LEAVE OF ABSENCES

Greta Latham was granted a leave of absence, part-time (3.25 hours per day), without pay, effective September 6, 2016 to June 30, 2017.

Samantha Pratt was granted a leave of absence, part-time (3.25 hours per day), without pay, effective September 6, 2016 to June 30, 2017.

ADMINISTRATIVE ASSISTANT APPOINTMENTS

Lisa Mills was appointed to a permanent full-time Administrative Assistant position effective March 21, 2016.

Debbie Plamondon was appointed to a permanent part-time Administrative Assistant position effective March 9, 2016.

SUPERINTENDENTS' PERSONNEL REPORT

ADMINISTRATIVE ASSISTANT RETIREMENTS

The following Administrative Assistants gave notice of their intent to retire effective June 30, 2016:

Michelle LaFrance

Barbara Wray

BUS DRIVER RETIREMENT

Lawrence Burt gave notice of intent to retire effective June 30, 2016.

CUSTODIAN RETIREMENTS

Danny Martel gave notice of intent to retire effective July 23, 2016.

Terry Matthes gave notice of intent to retire effective June 30, 2016.

DIVISIONAL UPDATE

The following matters were received as information:

- Public Budget Meeting Follow-Up.
- Religious Instruction Update.
- School Age Child Care Pilot Project.
- Draft Letter to Candidates – Provincial General Election 2016.
- Cycling Pilot Project.
- School Sites Update.
- MSBA Convention and AGM Update.
- RM of West St. Paul 100th Anniversary Banquet Dinner.
- Tender of Custodial Supplies.
- Safety Concern.
- Reading Assessment Tools.

Trustee Sarbit in the Chair.

16-125 2015-2016 Board Calendar

Ploszay / Myskiw

That the following changes be made to the 2015-2016 Board Calendar:

- Regular Board meeting of Monday, April 18, 2016 be moved to Monday, April 11, 2016.
- Informal Board meeting on Monday, April 25, 2016 be moved to Monday, April 18, 2016. **CARRIED**

16-126 By-Law No. 1-2016 First Reading

Cameron / Ploszay

That By-Law No. 1-2016 for the purpose of borrowing the sum of \$5,882,400 Dollars and of issuing a Debenture and/or Promissory Note be given first reading.

CARRIED

16-127 Seven Oaks Rhythm & Roots Gala

Myskiw / Dabee

That the Board grant permission to the Rhythm and Roots Planning Committee to obtain a liquor permit for the Gala event on Saturday, June 4, 2016 - Judy Silver Commons, Maples Collegiate.

CARRIED

ADMINISTRATIVE REPORT

16-128 Administrative Report

Jaworski / McFarlane

That the Administrative Report be approved.

CARRIED

QCA Building Envelope Ltd. Invoice No. 1180

That Invoice No. 1180 for the R. F. Morrison Roof Replacement project in the amount of \$2,205.00 be paid to QCA Building Envelope Ltd.

QCA Building Envelope Ltd. Invoice No. 1181

That Invoice No. 1181 for the R. F. Morrison Addition project in the amount of \$3,097.50 be paid to QCA Building Envelope Ltd.

M. Block & Associates Invoice No. W-2016-009

That Invoice No. W-2016-009 for the Garden City Collegiate Skill Build project in the amount of \$506.63 be paid to M. Block & Associates.

Number Ten Architectural Group Invoice No. 15189

That Invoice No. 15189 for the Garden City Collegiate CVC Phase II project in the amount of \$3,222.00 be paid to Number Ten Architectural Group.

Number Ten Architectural Group Invoice No. 15188

That Invoice No. 15188 for the Garden City Collegiate Skill Build project in the amount of \$2,654.40 be paid to Number Ten Architectural Group.

ADMINISTRATIVE REPORT

Integrated Designs Inc. - Invoice No. 3767

That Invoice No. 3767 for the Garden City Collegiate Skill Build project in the amount of \$1,060.50 be paid to Integrated Design Inc.

Number Ten Architectural Group Invoice No. 15186

That Invoice No. 15186 for the Edmund Partridge Community School Elevator project in the amount of \$3,151.28 be paid to Number Ten Architectural Group.

M. Block & Associates Invoice No. W-2016-008

That Invoice No. W-2016-008 for the Edmund Partridge Community School Elevator project in the amount of \$315.00 be paid to M. Block & Associates.

Gardon Construction Ltd. Invoice No. RFM-COP#5

That Invoice No. RFM-COP#5 for the R. F. Morrison School Addition project in the amount of \$86,260.32 be paid to Gardon Construction Ltd.

Statutory Holdback on Certificate of Payment No. 5

That the 7.5% Statutory Holdback on Certificate of Payment No. 5 for the R. F. Morrison Addition project in the amount of \$6,661.03 be paid to SOSD/Gardon-457 RFM Addition.

Prairie Architects Inc. Invoice No. 4772

That Invoice No. 4772 for the Maples Collegiate Elevator project in the amount of \$1,830.75 be paid to Prairie Architects Inc.

Prairie Architects Inc. Invoice 4768

That Invoice No. 4768 for the École Rivière-Rouge project in the amount of \$14,135.55 be paid to Prairie Architects Inc.

QCA Building Envelope Ltd. Invoice No. 1192

That Invoice No. 1192 for the École Rivière-Rouge project in the amount of \$393.75 be paid to QCA Building Envelope Ltd.

ADMINISTRATIVE REPORT

Canotech Consultants Ltd. Invoice No. GCTAA-COP#3

That Invoice No. GCTAA-COP#3 for the Garden City Collegiate Skill Build project in the amount of \$232,176.70 be paid to Canotech Consultants Ltd.

Statutory Holdback on Certificate of Payment No. 3

That the 7.5% Statutory Holdback on Certificate of Payment No. 3 for the Garden City Collegiate Skill Build project in the amount of \$17,928.70 be paid to SOSD/Canotech Consult-459-GCC Skill Build.

Parkwest Projects Ltd. Invoice No. EP-COP#4

That Invoice No. EP-COP#4 for the Edmund Partridge Community School Elevator project in the amount of \$75,154.02 be paid to Parkwest Projects Ltd.

Statutory Holdback on Certificate of Payment No. 4

That the 7.5% Statutory Holdback on Certificate of Payment No. 4 for the Edmund Partridge Community School Elevator project in the amount of \$5,803.40 be paid to SOSD/Parkwest-450-EP Elevator/Grooming Room.

Con-Pro Industries Canada Ltd. Invoice No. EL-COP#10

That Invoice No. EL-COP#10 for the Elwick Community School Elevator project in the amount of \$28,150.82 be paid to Con-Pro Industries Canada Ltd.

Statutory Holdback on Certificate of Payment No. 10

That the 7.5% Statutory Holdback on Certificate of Payment No. 10 for the Elwick Community School Elevator project in the amount of \$2,173.81 be paid to SOSD/Con-Pro-453-Elwick Elevator/Grooming Room.

Parkwest Projects Ltd. Invoice No. ERR-COP#11

That Invoice No. ERR-COP#11 for the École Rivière-Rouge project in the amount of \$604,492.75 be paid to Parkwest Projects Ltd.

Statutory Holdback on Certificate of Payment No. 11

That the 7.5% Statutory Holdback on Certificate of Payment No. 11 for the École Rivière-Rouge project in the amount of \$46,678.98 be paid to SOSD/Parkwest Projects.

ADMINISTRATIVE REPORT

KGS Group Consulting Eng. Invoice No. 73471

That Invoice No. 73471 for the Leila North Boiler Replacement project in the amount of \$5,155.20 be paid to KGS Group Consulting Eng.

Pinchin Ltd - Invoice No. 324904

That Invoice No. 324904 for the Garden City Collegiate Skill Build project in the amount of \$1,254.75 be paid to Pinchin Ltd.

NEW BUSINESS

- Trustee Dabee commented the Met School Open House that he attended.

CORRESPONDENCE

- James Allum, Minister of Education. Approval to begin the second semester on Monday, February 6, 2017.
- R. Kachur, City Clerk, City of Winnipeg. Subdivision and Rezoning - Land located North of Templeton Avenue, East of Pipeline Road.
- Pembina Trails School Division. Pembina Trails School Division releasing information with respect to the Division's Draft Budget for 2016/17 on Thursday, February 11, 2016 at 8:00 p.m.
- University of Manitoba Accessibility Learning Event.
- Park West School Division. Superintendent/CEO bulletin.
- Heather Demetriooff, Director, Manitoba School Boards Association. Update CSBA Congress 2016.
- Claudia Sarbit, Chair, Board of Trustees, Seven Oaks School Division. Letter to Gord Mackintosh on behalf of the Board of Trustees thanking him for his dedication and service to our community.
- Kyle Blaquiere, Manager of Structural Engineering Services. Garden City Collegiate - 3 Storey East Wing Exterior Wall Replacement.
- Kyle Blaquiere, Manager of Structural Engineering Services. A.E. Wright Roof and Upper Façade Replacement - Design Only.
- Trent Piazzoni, Number Ten Architectural Group. Garden City Collegiate, TAA Addition, Change Directive No. 05.
- Trent Piazzoni, Number Ten Architectural Group. Garden City Collegiate - TAA Addition - Change Order No. 10.
- Trent Piazzoni, Number Ten Architectural Group. Garden City Collegiate - TAA Addition - Change Order No. 11.
- Craig Bachynski, Number Ten Architectural Group. Edmund Partridge Community School - Elevator and Renovations - Change Order No. 5.

CORRESPONDENCE

- Craig Bachynski, Number Ten Architectural Group. Edmund Partridge Community School - Elevator and Renovations - Change Order No. 6.
- R.F. Morrison - Roof Replacement. R.F. Morrison - Roof Replacement - Change Order No. 1.
- Lindsay Oster, Prairie Architects Inc. École Rivière-Rouge - Change Orders No. 21, 24, and 29.
- Manitoba School Boards Association. CPI Update - January 2016.
- Michael Willcock, D'arcy & Deacon. Land Exchange with the City of Winnipeg Portion of Public Reserve A, Plan 34650 owned by the City for Lot 3, Plan 23200 owned by Seven Oaks.
- Attendance Counselling Education Services, Inc. (A.C.E.S.). Darcy Paul has taken on the Managerial position at A.C.E.S.
- Heather Demetriooff, Director, Education and Communication Services, Manitoba School Boards Assoc. Simranpreet Dhaliwal, Maples Collegiate, receives Certificate of Recognition for the 2016 Student Citizenship Awards.
- Craig Bachynski, Number Ten Architectural Group. Elwick School - Elevator and Renovation - Change Order No. 35.
- Melissa McAlister, Prairie Architects Inc. Maples Collegiate - Elevator Replacement - Change Order No. 1.
- St. James Assiniboia School Division News Release. Brett Lough appointed to the position of Chief Superintendent effective March 1, 2016.
- 573 Andrew Mynarski VC RCACS. Donation request received from 573 Andrew Mynarski V.C. Royal Canadian Air Cadet Squadron for extra-curricular events.
- D. Tim Brown, Manitoba Infrastructure and Transportation. Motor Carrier Division, Disposition Order, MB16/21.

The meeting adjourned at 8:17 p.m.

Claudia Sarbit
Chairperson

Wayne Shimizu
Secretary-Treasurer