

MINUTES OF THE REGULAR BOARD MEETING OF THE BOARD OF TRUSTEES OF THE SEVEN OAKS SCHOOL DIVISION HELD ON MONDAY, NOVEMBER 30, 2015 AT 6:00 P.M., AT THE BOARD OFFICE, 830 POWERS STREET, WINNIPEG, MANITOBA, R2V 4E7.

PRESENT	Claudia Sarbit Derek Dabee Diane Cameron Teresa Jaworski Greg McFarlane Evelyn Myskiw Edward Ploszay Maria Santos Richard Sawka	Chairperson Vice-Chairperson Trustee Trustee Trustee Trustee Trustee Trustee
IN ATTENDANCE	Brian O'Leary Verland Force Gwen Birse Lydia Hedrich Wayne Shimizu Donna Herold	Superintendent Assistant Superintendent Assistant Superintendent Assistant Superintendent Secretary-Treasurer Administrative Assistant

Trustee Sarbit in the Chair.

The meeting was called to order at 6:03 p.m.

MINUTES

Approved the minutes of the Regular Board meeting of Monday, November 2, 2015.

15B-058 Approval of the Agenda

Ploszay / Santos

That the agenda for this meeting be approved as amended.

CARRIED

15B-059 Moved to Committee of the Whole at 6:05 p.m.

Ploszay / Santos

That the Board move into Committee of the Whole.

CARRIED

Trustee Dabee in the Chair.

OFFICERS' REPORT

Trustee Ploszay reported on developments arising from collective bargaining.

SUPERINTENDENTS' PERSONNEL REPORT

15B-060 Superintendents' Personnel Report

Myskiw / Sawka

That the Superintendents' Personnel Report be ratified.

CARRIED

ADMINISTRATIVE APPOINTMENTS

Cheryl Gaudet was appointed to the position of Principal (1.00), École Rivière-Rouge, effective January 4, 2016.

Michelle Jean-Paul was appointed to the position of Principal (1.00), École James Nisbet Community School, effective January 4, 2016.

Leanna Loewen was appointed to the position of Principal (1.00), École Belmont, effective January 4, 2016.

Beth Heimbecker was appointed to the position of Acting Principal, O.V. Jewitt Community School, effective December 1, 2015.

Harpreet Panag was appointed to the position of Acting Vice-Principal, O.V. Jewitt Community School, effective December 1, 2015.

DIRECTOR AND ASSISTANT DIRECTOR APPOINTMENTS – WAYFINDERS

Meghan Loewen-Cook was appointed to the position of Director, Wayfinders Program, effective September 1, 2015.

Bernadette Smith was appointed to the position of Assistant Director, Wayfinders Program, effective February 8, 2016.

DIVISIONAL CONTACT FOR PHYSICAL EDUCATION

Rick Farmer was appointed to the position of Divisional Contact for Physical Education (.50), effective January 4, 2016.

DIRECTOR OF OPERATIONS RETIREMENT & APPOINTMENT

Paul Anderson gave notice of intent to retire effective December 1, 2015.

SUPERINTENDENTS' PERSONNEL REPORT

Paul Anderson was appointed to the position of Director of Operations effective December 2, 2015.

TEACHER APPOINTMENTS

Birinda Kamonyo was appointed to a full-time (1.00) Limited Teacher-General (Term) contract effective January 31, 2016 to June 30, 2016.

Kristen Parkin was appointed to a full-time (1.00) Limited Teacher-General (Term) contract effective November 7, 2015 to June 30, 2016.

Jane Pogson was appointed to a full-time (1.00) Limited Teacher-General (Term) contract effective November 16, 2015 to June 30, 2016.

SUBSTITUTE TEACHER APPOINTMENTS

The following teachers were appointed to Substitute Teacher contracts effective the 2015-2016 school year:

Abbey Amisola	Emily Laird
Cynthia Burke	Vanessa Lylyk
Kamila Cecelon	Lauren Marshall
Irene Chuchman	Marina Malvern
Kenneth Czernicki	Paul Medienwo
Sarra Dziver	Robin Merasty
Allyson Fedak	Motunrayo Oladele
Rebecca Gomes	Michael Penner
Marc Goldstein	Tristan Shumaker
Timothy Gysel	Dawn Taylor
Eric Howdle	Kristen Tymchuk
Kewal Kaler	

TEACHER MATERNITY AND PARENTAL LEAVE

Amanda Normand-Telenko was granted maternity and parental leave effective December 1, 2015 to November 30, 2016.

EXECUTIVE ASSISTANT APPOINTMENT

Cindy Cyr was appointed to the position of Executive Assistant, full-time (7 hours per day) effective November 30, 2015.

SUPERINTENDENTS' PERSONNEL REPORT

EDUCATIONAL ASSISTANT APPOINTMENTS

Maria Cristina Baylon was appointed to a part-time (4 hours per day) Educational Assistant position effective November 16, 2015.

Garrod Berney was appointed to a full-time (6.5 hours per day) Educational Assistant position effective September 23, 2015.

CUSTODIAN APPOINTMENT

Allan Rodriguez was appointed to the position of Custodian, full-time, (8 hours per day) effective November 2, 2015.

BUS DRIVER RETIREMENT

Andrew Matwyczuk gave notice of intent to retire effective June 30, 2016.

DIVISIONAL UPDATE

The following matters were received as information:

- Personnel Matters.

15B-061 Cree, Ojibway and Filipino Bilingual Programs

Santos / Myskiw

That the Division survey the parent community to see if there is sufficient interest and potential registrations to warrant Cree, Ojibway and Filipino Bilingual programs for September 2016.

CARRIED

15B-062 Disposition of Houses on Precinct E Land

Jaworski / McFarlane

That the Board request the approval of the Public Schools Finance Board for the sale or demolition of the houses on the Lukas site with any proceeds from a sale offsetting the purchase cost of the site.

CARRIED

Trustee Sarbit in the Chair.

SPECIAL ORDERS

7:30 p.m. Active Living Seven Oaks (ALSO) Presentation

15B-063 By-Law No. 8-2015

Myskiw / Ploszay

That By-Law No. 8-2015 for the purpose of West St. Paul Elevator and Grooming Room (\$6,000.00), the New K-5 French Immersion École Rivière-Rouge (\$5,049,300.00), Edmund Partridge Community School Elevator and Grooming Room (\$76,700.00), Elwick Community School Elevator and Grooming Room (\$774,400.00), Garden City Collegiate Skill Build Addition and Renovation (\$167,200.00) and Victory School Stand-Alone Childcare (\$3,700.00) be given second reading. CARRIED

15B-064 By-Law No. 8-2015

Jaworski / Cameron

That By-Law No. 8-2015 for the purpose of West St. Paul Elevator and Grooming Room (\$6,000.00), the New K-5 French Immersion École Rivière-Rouge (\$5,049,300.00), Edmund Partridge Community School Elevator and Grooming Room (\$76,700.00), Elwick Community School Elevator and Grooming Room (\$774,400.00), Garden City Collegiate Skill Build Addition and Renovation (\$167,200.00) and Victory School Stand-Alone Childcare (\$3,700.00) be given third and final reading, be signed and sealed. CARRIED

15B-065 Manitoba School Boards Association Resolution

Santos / Cameron

That the Board forward a resolution to the Manitoba School Boards Association calling for the City of Winnipeg and Municipalities to forward all taxes collected as school taxes to all school divisions. CARRIED

ADMINISTRATIVE REPORT**15B-066 Administrative Report**

McFarlane / Ploszay

That the Administrative Report be approved. CARRIED

M. Block & Associates Invoice No. W-2015-224

That Invoice No. W-2015-224 for the R.F. Morrison addition project in the amount of \$1,084.13 be paid to M. Block & Associates.

ADMINISTRATIVE REPORT

Gardon Construction Certificate of Payment No. 2

That Certificate of Payment No. 2 for the R.F. Morrison addition project in the amount of \$231,610.39 be paid to Gardon Construction Ltd.

Statutory Holdback on Certificate of Payment No. 2

That the 7.5% Statutory Holdback on Certificate of Payment No. 2 for the R.F. Morrison addition project in the amount of \$17,884.97 be paid to the Seven Oaks School Division/Gardon account.

Statutory Holdback on Certificate of Payment No. 2

That the 7.5% Statutory Holdback on Certificate of Payment No. 2 for the R.F. Morrison addition project in the amount of \$17,884.97 be paid to the Seven Oaks School Division/Gardon account.

M. Block & Associates Ltd. Invoice No. W-2015-239

That Invoice No. W-2015-239 for the École Rivière-Rouge project in the amount of \$2,451.75 be paid to M. Block & Associates Ltd.

M. Block & Associates Invoice No. W-2015-237

That Invoice No. W-2015-237 for the Edmund Partridge Elevator and Grooming Room project in the amount of \$2,926.88 be paid to M. Block & Associates.

M. Block & Associates Invoice No. W-2015-238

That Invoice No. W-2015-238 for the Edmund Partridge Elevator and Grooming Room project in the amount of \$945.00 be paid to M. Block & Associates.

Prairie Architects Inc. Invoice No. 4667

That Invoice No. 4667 for the École Rivière-Rouge project in the amount of \$14,823.99 be paid to Prairie Architects Inc.

Prairie Architects Inc. Invoice No. 4645

That Invoice No. 4645 for the École Rivière-Rouge project in the amount of \$13,857.55 be paid to Prairie Architects Inc.

ADMINISTRATIVE REPORT

Prairie Architects Inc. Invoice No. 4683

That Invoice No. 4683 for the École Rivière-Rouge project in the amount of \$13,960.99 be paid to Prairie Architects Inc.

Number Ten Architectural Group Invoice No. 14907

That Invoice No. 14907 for the Garden City Collegiate Skill Build addition in the amount of \$4,408.44 be paid to Number Ten Architectural Group.

Number Ten Architectural Group Invoice No. 14904

That Invoice No. 14904 for the Edmund Partridge Elevator and Grooming Room project in the amount of \$1,067.80 be paid to Number Ten Architectural Group.

Number Ten Architectural Group Invoice No. 14903

That Invoice No. 14903 for the Elwick Community School Elevator and Grooming Room project in the amount of \$6,280.28 be paid to Number Ten Architectural Group.

Prairie Architects Inc. Invoice No. 4670

That Invoice No. 4670 for the Maples Collegiate Science Labs Renovation project in the amount of \$2,248.94 be paid to Prairie Architects Inc.

Prairie Architects Inc. Invoice No. 4642

That Invoice No. 4642 for the Maples Collegiate Science Labs Renovation project in the amount of \$2,237.62 be paid to Prairie Architects Inc.

Integrated Designs Inc. Invoice No. 3670

That Invoice No. 3670 for the Amber Trails School project in the amount of \$1,968.75 be paid to Integrated Designs Inc.

Prairie Architects Inc. Invoice No. 4703

That Invoice No. 4703 for the École Rivière-Rouge project in the amount of \$14,407.48 be paid to Prairie Architects Inc.

F. A. Roberts & Associates Invoice No. 11001681

That Invoice No. 11001681 for the R.F. Morrison Roof Replacement project in the amount of \$4,081.20 be paid to F.A. Roberts & Associates.

ADMINISTRATIVE REPORT

Marrbeck Construction Ltd. Certificate of Payment No. 5

That Certificate of Payment No. 5 for the Maples Collegiate Science Labs renovation project in the amount of \$57,076.41 be paid to Marrbeck Construction Ltd.

Statutory Holdback on Certificate of Payment No. 5

That the 7.5% Statutory Holdback on Certificate of Payment No. 5 for the Maples Collegiate Science Labs renovation project in the amount of \$4,407.44 be paid to the Seven Oaks School Division/Marrbeck 460 account.

Parkwest Projects Ltd. Certificate of Payment No. 1

That Certificate of Payment No. 1 for the Edmund Partridge Community School Elevator and Grooming Room project in the amount of \$118,056.98 be paid to Parkwest Projects Ltd.

Statutory Holdback on Certificate of Payment No. 1

That the 7.5% Statutory Holdback on Certificate of Payment No. 1 for the Edmund Partridge Community School Elevator and Grooming Room project in the amount of \$9,116.37 be paid to the Seven Oaks School Division/Parkwest 450 account.

Prairie Architects Inc. Invoice No. 4667CM

That Invoice No. 4667CM for the new École Rivière-Rouge project in the amount of \$(966.44) be paid to Prairie Architects Inc.

Prairie Architects Inc. Invoice No. 4683CM

That Invoice No. 4683CM for the new École Rivière-Rouge project in the amount of \$(515.73) be paid to Prairie Architects Inc.

Prairie Architects Inc. Invoice No. 4703CM

That Invoice No. 4703CM for the new École Rivière-Rouge project in the amount of \$(271.94) be paid to Prairie Architects Inc.

Prairie Architects Inc. Invoice No. 4641

That Invoice No. 4641 for the Maples Collegiate Elevator and Grooming Room project in the amount of \$2,255.40 be paid to Prairie Architects Inc.

ADMINISTRATIVE REPORT

Prairie Architects Inc. Invoice No. 4699

That Invoice No. 4699 for the Maples Collegiate Elevator and Grooming Room project in the amount of \$27,064.80 be paid to Prairie Architects Inc.

Prairie Architects Inc. Invoice No. 4670CM

That Invoice No. 4670CM for the Maples Collegiate Science Labs Renovation project in the amount of \$(11.32) be paid to Prairie Architects Inc.

Prairie Architects Inc. Invoice No. 4695

That Invoice No. 4695 for the Maples Collegiate Science Labs renovation project in the amount of \$2,244.54 be paid to Prairie Architects Inc.

Prairie Architects Inc. Invoice No. 4695CM

That Invoice No. 4695CM for the Maples Collegiate Science Labs renovation project in the amount of \$(6.91) be paid to Prairie Architects Inc.

Prairie Architects Inc. Invoice No. 4717

That Invoice No. 4717 for the R. F. Morrison Addition project in the amount of \$3,512.45 be paid to Prairie Architects Inc.

Prairie Architects Inc. Invoice No. 4722

That Invoice No. 4722 for the R.F. Morrison Addition project in the amount of \$3,512.44 be paid to Prairie Architects Inc.

Stantec Architecture Ltd. Invoice No. 1012681

That Invoice No. 1012681 for the A. E. Wright Roof and Façade replacement project in the amount of \$16,915.50 be paid to Stantec Architecture Inc.

CONFERENCE REPORTS

Michelle Jean-Paul, Principal, Belmont School. ACPI - French Immersion, October 23 to 24, 2015 - Whistler, British Columbia.

Jan Hill, Vice-Principal, West Kildonan Collegiate. Closing the Gap - Assistive Technology, October 14 to 16, 2015 - Minneapolis, Minnesota.

OTHER REPORTS

- Trustee Myskiw reported on the "Gathering Our Strengths" presentation by Justice Murray Sinclair at Garden City Collegiate.
- Trustee McFarlane thanked the Board for their support at the Apprenticeship Awards of Distinction Banquet.

CORRESPONDENCE

- Manitoba School Boards Association. Call for Workshop Proposals - 2016 Convention.
- Manitoba School Boards Association. Call for Nominations and Resolutions - 2016 Convention.
- Justin Remple, Labour Relations Consultant, Manitoba School Boards Association. Preliminary July 1, 2016 Must Fund Fee Assessment.
- Gary Freeman, President, PWI Insurance Services. December 1, 2015 renewal of long term disability for CUPE 731 members.
- Manitoba School Boards Association. 2015 Fall Regional Meeting Minutes.
- MSBA Strengthening Member Voice and Advocacy Work.
- Manitoba School Boards Association. 2015-2016 Trustee Indemnity Survey.
- Brandon School Division. Job bulletin - Superintendent of Schools / CEO.
- Manitoba School Boards Association. Raffle Donations for 2016 Convention.
- James Allum, Minister of Education and Advanced Learning. Skills Strategy Equipment Enhancement Fund 2015-2016.
- Craig Bachynski, Number Ten Architectural Group. Elwick elevator and grooming room change orders 21R, 22R, 25, 26, 27 and 28.
- Manitoba Education and Advanced Learning - School Programs Division. Pan-Canadian Assessment Program (PCAP). Reading, Mathematics and Science (April/May 2016).
- Linda Baker, Western Financial Group Insurance. Manitoba Schools Insurance Program 2014-15 annual financial report and rebate.
- Angeli De Francesco, Architect, Public Schools Finance Board. R.F. Morrison roof replacement project additional support.
- Manitoba Band Association's Administrator of the Year Award. Nomination form and speech for recipient - Lydia Hedrich.
- Manitoba News Release. New Teaching Tool Highlighting Achievements of Forgotten Legislative Assembly of Assiniboia.
- Manitoba School Boards Association. CPI Update September 2015.
- Deanne Crothers, Minister of Healthy Living and Seniors. Low Cost Bike Helmet Initiative.
- Manitoba School Boards Association. E²G - A Standards Framework for Effective and Efficient School Board Governance.

CORRESPONDENCE

- Samantha Procyshyn, Community Involvement Manager, United Way. United Way Student Community Services Award. Seven Oaks School Division recipients for 2014-2015:
 - Ashley Chihonik - Garden City Collegiate
 - Simranpreet Dhaliwal - Maples Collegiate
 - Rachel Kashton - West Kildonan Collegiate
 - Melissa Shapiro - West Kildonan Collegiate
- Winnipeg Model United Nations Assembly (MUNA). Rotary Club of Winnipeg sponsoring the 58th MUNA on May 12 to 15, 2016.
- Gerard Lesage, Acting Executive Director, Public Schools Finance Board Modular Classroom Request for 2016/2017.
- Manitoba Education Research Network. MERN Indigenous Education Research Seminar.
- Manitoba School Boards Association e-bulletin - November 25, 2015.
- James Allum, Minister of Education. Grant to support Elwick Community School's continuing participation in Manitoba Education and Advanced Learning's Community Schools Program (CSP).
- Manitoba School Boards Association. Economic Indicators October 2015.
- Marymound Messenger Fall 2015.
- The Manitoba Teacher, October/November 2015.
- Leading Together. A Resource Guide for School Boards, Superintendents and Secretary-Treasurers.
- Retired Teachers' Association of Manitoba. Keep In Touch, Volume 27, Number 3, Winter, 2015.
- Manitoba School Boards Association meeting dates.

15B-067 Moved to Committee of the Whole at 8:35 p.m.

Ploszay / McFarlane

That the Board move into Committee of the Whole.

CARRIED

Trustee Dabee in the Chair.

The following matters were received as information:

- Trustee Cameron discussed upcoming Informal Board Meeting Topics and the Role of the Board.
- Trustee Sarbit discussed the West Kildonan Library.
- Trustee Sarbit and Trustee Dabee reported on the recent City of Winnipeg Liaison meeting.

The meeting adjourned at 9:12 p.m.



Claudia Sarbit
Chairperson



Wayne Shimizu
Secretary-Treasurer