

MINUTES OF THE REGULAR BOARD MEETING OF THE BOARD OF TRUSTEES OF THE SEVEN OAKS SCHOOL DIVISION HELD ON MONDAY, APRIL 3, 2017 AT 6:00 P.M., AT THE BOARD OFFICE, 830 POWERS STREET, WINNIPEG, MANITOBA, R2V 4E7.

PRESENT	Derek Dabee	Chairperson
	Edward Ploszay	Vice-Chairperson
	Teresa Jaworski	Trustee
	Greg McFarlane	Trustee
	Evelyn Myskiw	Trustee
	Maria Santos	Trustee
	Claudia Sarbit	Trustee
	Richard Sawka	Trustee
ELECTRONICALLY	Diane Cameron	Trustee
IN ATTENDANCE	Brian O'Leary	Superintendent
	Gwen Birse	Assistant Superintendent
	Verland Force	Assistant Superintendent
	Lydia Hedrich	Assistant Superintendent
	Wayne Shimizu	Secretary-Treasurer
	Donna Herold	Executive Assistant

Trustee Dabee in the Chair.

The meeting was called to order at 6:01 p.m.

CHAIR OF THE BOARD

I would like to begin by acknowledging that we are in Treaty One territory and that the land on which we gather is the traditional territory of Anishinaabeg, Cree, Oji-Cree, Dakota and Dene peoples and the homeland of the Métis Nation.

MINUTES

Approved the minutes of the Regular Board Meeting of Monday, March 13, 2017.

16-107 Approval of the Agenda

Santos / Ploszay

That the agenda for this meeting be approved as amended.

CARRIED

MINUTE OF SILENCE

The Board observed a minute of silence in memory of Liz (Elizabeth) Clayton, Administrative Assistant, Wayfinders.

16-108 Moved to Committee of the Whole at 6:04 p.m.

Myskiw / Sarbit

That the Board move into Committee of the Whole.

CARRIED

Trustee Ploszay in the Chair.

6:04 p.m. Presentation: Changemakers
Julie Dooley and Jill McLean

PERSONNEL REPORT

16-109 Superintendents' Personnel Report

Jaworski / Sarbit

That the Superintendents' Personnel Report be ratified.

CARRIED

TEACHER APPOINTMENT

Donovan Alexander was appointed to a full-time (1.00) Limited Teacher – General (Term) contract effective May 1, 2017 to June 30, 2017.

Maria Bellisario was appointed to a full-time (1.00) Limited Teacher – General (Term) contract effective April 3, 2017 to June 30, 2017.

Michelle Levesque was appointed to a full-time (1.00) Limited Teacher – General (Term) contract effective April 3, 2017 to June 30, 2017.

David Nepon was appointed to a full-time (1.00) Limited Teacher – General (Term) contract effective March 14, 2017 to April 21, 2017.

Keri-Ann Stone was appointed to a full-time (1.00) Limited Teacher – General (Indefinite Term) contract effective April 3, 2017.

The following teachers were appointed to a full-time (1.00) Limited Teaching General (Term) contract effective September 5, 2017 to June 29, 2018:

Audrey Guiboche
Melissa Harder
Atem Mbingwai Helen

Heather Krieger
Nicole Lavallee
Caitlin Woods

PERSONNEL REPORT

The following teachers were appointed to a full-time (1.00) Limited Teaching General (Permanent) contract effective April 3, 2017:

Ofelia Aguilar Castelan	Lianne Fournier
Laura Ali	Sara Germain
Wendy Coveney	Nancy Hilderman
Billie Cross	Juan Jimenez
Jill Dempsey	Vanessa Kluz
Kamal Dhillon	Kristine Moss
Carrie Doerksen	Shivram Raveendrabose
	Maribeth Tabanera

SUBSTITUTE TEACHER APPOINTMENT

The following were appointed to a substitute teacher contract effective the 2016-2017 school year:

Cheryl Bain	Courtney MacMillan
Caitlin Diachun	Sergii Obratsov
Diana Kessler-Kochie	Mary Robertson
Maryjane McLennan	Karen Warner
	Mike Young

TEACHER MATERNITY/PARENTAL LEAVE

Jasmine Goyal was granted maternity/parental leave effective June 17, 2017 to June 17, 2018.

TEACHER RETIREMENTS

Kristin Stefansson gave notice of intent to retire effective December 31, 2017.

TEACHER RESIGNATION

Alyssa Rajotte gave notice of intent to resign effective June 30, 2017.

Christine Miron gave notice of intent to resign effective June 30, 2017.

Curtis Walker gave notice of intent to resign effective April 3, 2017.

EDUCATIONAL ASSISTANT LEAVE OF ABSENCE

Fletcher Smith was granted a full-time (6.5 hours per day) Leave of Absence,

PERSONNEL REPORT

without pay effective September 5, 2017 to June 29, 2018.

SUPERINTENDENTS' PERSONNEL REPORT MOTION

The following Superintendents' Personnel Report motion was rescinded:
#16-104 Fletcher Smith was granted a full-time (6.5 hours per day), Leave of Absence, without pay effective April 3, 2017 to June 30, 2017.

SUPERINTENDENTS' REPORT

The following matters were received as information:

- 2017/2018 Early Years Enhancement Grant.
- 2016/2017 Divisional Plan Update.
- Federal Budget.
- Manitoba Human Rights Commission Update.
- New Service Centre Update.
- Seven Oaks Performing Arts Centre Update.

Trustee Dabee in the Chair.

16-110 2017 School Bus Tender

Sarbit / Myskiw

That the Division purchase four (4) 71 passenger buses and one (1) 54 passenger wheelchair bus on the basis of low bid (Blue Bird model).

CARRIED

16-111 2017 Administrative Report

McFarlane / Santos

That Items "F" – Core Renewable Energy Inc. Invoice No. 35 and "G" – Core Renewable Energy Inc. Invoice No. 36 be removed from the Administrative Report for discussion and remaining Administrative Report be approved.

CARRIED

Canotech Consultants Ltd. Invoice No. GCTAA-COP#13

That Invoice No. GCTAA-COP#13 towards the Garden City Collegiate Skill Build project in the amount of \$36,758.31 be paid to Canotech Consultants Ltd.

ADMINISTRATIVE REPORT

Statutory Holdback on Certificate of Payment No. 13

That the 7.5% Statutory Holdback on Certificate of Payment No. 13 for the Garden City Collegiate Skill Build project in the amount of \$2,838.48 be paid to SOSD/Canotech Consult-459-GCC Skill Build.

Canotech Consultants Ltd. Invoice No. GCTAA-COP#12

That Invoice No. GCTAA-COP#12 towards the Garden City Collegiate Skill Build project in the amount of \$14,435.20 be paid to Canotech Consultants Ltd.

Statutory Holdback on Certificate of Payment No. 12

That the 7.5% Statutory Holdback on Certificate of Payment No. 12 for the Garden City Collegiate Skill Build project in the amount of \$1,114.69 be paid to SOSD/Canotech Consult-459-GCC Skill Build.

Canotech Consultants Ltd. Invoice No. GCTAA-HDBK#1

That Invoice No. GCTAA-HDBK#1 towards the Garden City Collegiate Skill Build project in the amount of \$10,320.81 be paid to Canotech Consultants Ltd.

D'Arcy & Deacon Trust Invoice No. Balance-Grassmere

That Invoice No. Balance-Grassmere towards the Grassmere Land-New Transportation project in the amount of \$799,946.47 be paid to D'Arcy & Deacon Trust.

D'Arcy & Deacon LLP Invoice No. 48043

That Invoice No. 48043 towards the Grassmere Land-New Transportation project in the amount of \$5,839.14 be paid to D'Arcy & Deacon.

D'Arcy & Deacon LLP Invoice No. 46856

That Invoice No. 46856 towards the Grassmere Land-New Transportation project in the amount of \$4,496.52 be paid to D'Arcy & Deacon.

D'Arcy & Deacon LLP Invoice No. 48122

That Invoice No. 48122 towards Precinct E Land-Templeton in the amount of \$2,297.43 be paid to D'Arcy & Deacon.

D'Arcy & Deacon LLP Invoice No. 46855

That Invoice No. 46855 towards the sale of 2536 McPhillips St. in the amount of

ADMINISTRATIVE REPORT

\$1,910.96 be paid to D'Arcy & Deacon.

Gardon Construction Ltd. Invoice No. ELW-LIB-COP#4

That Invoice No. ELW-LIB-COP#4 towards the Elwick Library/Commons project in the amount of \$75,591.71 be paid to Gardon Construction Ltd.

Statutory Holdback on Certificate of Payment No. 4

That the 7.5% Statutory Holdback on Certificate of Payment No. 4 for the Elwick Library/Commons project in the amount of \$5,837.20 be paid to SOSD/Gardon-Elwick Library/Commons-479.

Gardon Construction Ltd. Invoice No. ELW-LIB-COP#3

That Invoice No. ELW-LIB-COP#3 towards the Elwick Library/Commons project in the amount of \$21,021.20 be paid to Gardon Construction Ltd.

Statutory Holdback on Certificate of Payment No. 3

That the 7.5% Statutory Holdback on Certificate of Payment No. 3 for the Elwick Library/Commons project in the amount of \$1,623.26 be paid to SOSD/Gardon-Elwick Library/Commons-479.

Gardon Construction Ltd. Invoice No. ELW-LIB-COP#2

That Invoice No. ELW-LIB-COP#2 towards the Elwick Library/Commons project in the amount of \$10,045.63 be paid to Gardon Construction Ltd.

Statutory Holdback on Certificate of Payment No. 2

That the 7.5% Statutory Holdback on Certificate of Payment No. 2 for the Elwick Library/Commons project in the amount of \$775.73 be paid to SOSD/Gardon-Elwick Library/Commons-479.

Gardon Construction Ltd. Invoice No. SOARTS-COP#4

That Invoice No. SOARTS-COP#4 towards the Seven Oaks Performing Arts Centre project in the amount of \$408,532.66 be paid to Gardon Construction Ltd.

Statutory Holdback on Certificate of Payment No. 4

That the 7.5% Statutory Holdback on Certificate of Payment No. 4 for the Seven Oaks Performing Arts Centre project in the amount of \$31,546.92 be paid to

ADMINISTRATIVE REPORT

SOSD/Gardon-468-SO-Arts.

Gardon Construction Ltd. Invoice No. SOARTS-COP#2

That Invoice No. SOARTS-COP#2 towards the Seven Oaks Performing Arts Centre project in the amount of \$72,590.60 be paid to Gardon Construction Ltd.

Statutory Holdback on Certificate of Payment No. 2

That the 7.5% Statutory Holdback on Certificate of Payment No. 2 for the Seven Oaks Performing Arts Centre project in the amount of \$5,605.45 be paid to SOSD/Gardon-468-SO-Arts.

Gardon Construction Ltd. Invoice No. SOARTS-COP#3

That Invoice No. SOARTS-COP#3 towards the Seven Oaks Performing Arts Centre project in the amount of \$179,804.59 be paid to Gardon Construction Ltd.

Statutory Holdback on Certificate of Payment No. 3

That the 7.5% Statutory Holdback on Certificate of Payment No. 3 for the Seven Oaks Performing Arts Centre project in the amount of \$13,884.53 be paid to SOSD/Gardon-468-SO-Arts.

Integrated Designs Inc. - Invoice No. 4180

That Invoice No. 4180 towards the Garden City Collegiate Skill Build project in the amount of \$2,269.05 be paid to Integrated Designs Inc.

Integrated Designs Inc. - Invoice No. 4166

That Invoice No. 4166 towards Amber Trails School in the amount of \$1,575.00 be paid to Integrated Designs Inc.

Integrated Designs Inc. - Invoice No. 4172

That Invoice No. 4172 towards École Rivière-Rouge in the amount of \$850.50 be paid to Integrated Designs Inc.

Integrated Designs Inc. - Invoice No. 4256

That Invoice No. 4256 towards École Rivière-Rouge in the amount of \$1,701.00 be paid to Integrated Designs Inc.

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Integrated Designs Inc. - Invoice No. 4266

That Invoice No. 4266 towards the Garden City Collegiate Skill Build project in the amount of \$2,252.72 be paid to Integrated Designs Inc.

KGS Group Consulting Eng. Invoice No. 78675

That Invoice No. 78675 towards the Elwick School Boiler Replacement project in the amount of \$866.05 be paid to KGS Group Consulting Engineers.

KGS Group Consulting Eng. Invoice No. 79133

That Invoice No. 79133 towards the New Service Centre (Grassmere) project in the amount of \$4,188.60 be paid to KGS Group Consulting Engineers.

M. Block & Associates Invoice No. W-2017-014

That Invoice No. W-2017-014 towards the Seven Oaks Performing Arts Centre in the amount of \$14,075.25 be paid to M. Block & Associates.

M. Block & Associates Invoice No. W-2017-015

That Invoice No. W-2017-015 towards the Seven Oaks Performing Arts Centre in the amount of \$3,360.00 be paid to M. Block & Associates.

Number Ten Architectural Group Invoice No. 16581

That Invoice No. 16581 towards the Edmund Partridge Elevator project in the amount of \$1,270.00 be paid to Number Ten Architectural Group.

Parkwest Projects Ltd. Invoice No. RLS-GST-HB-1

That Invoice No. RLS-GST-HB-1 towards the Edmund Partridge Elevator project in the amount of \$3,497.79 be paid to Parkwest Projects Ltd.

Parkwest Projects Ltd. Invoice No. EP-COP#14

That Invoice No. EP-COP#14 towards the Edmund Partridge Elevator project in the amount of \$3,175.67 be paid to Parkwest Projects Ltd.

Statutory Holdback on Certificate of Payment No. 14

That the 7.5% Statutory Holdback on Certificate of Payment No. 14 for the Edmund Partridge Elevator project in the amount of \$245.22 be paid to SOSD/Parkwest-450-EP Elevator/Grooming Room.

ADMINISTRATIVE REPORT

Parkwest Projects Ltd. Invoice No. ERR-COP#20

That Invoice No. ERR-COP#20 towards the École Rivière-Rouge project in the amount of \$43,544.35 be paid to Parkwest Projects Ltd.

Statutory Holdback on Certificate of Payment No. 20

That the 7.5% Statutory Holdback on Certificate of Payment No. 20 for the École Rivière-Rouge project in the amount of \$3,362.50 be paid to SOSD/Parkwest Projects.

Parkwest Projects Ltd. Invoice No. ERR-J008409

That Invoice No. ERR-J008409 towards the École Rivière-Rouge project in the amount of \$4,859.13 be paid to Parkwest Projects Ltd.

Pinchin Ltd. Invoice No. 364873

That Invoice No. 364873 towards the Seven Oaks Performing Arts project in the amount of \$477.75 be paid to Pinchin Ltd.

Prairie Architects Inc. Invoice No. 4997

That Invoice No. 4997 towards the New Service Centre (Grassmere) project in the amount of \$23,299.09 be paid to Prairie Architects Inc.

Prairie Architects Inc. Invoice No. 4996

That Invoice No. 4996 towards the Seven Oaks Performing Arts Centre project in the amount of \$6,367.71 be paid to Prairie Architects Inc.

Prairie Architects Inc. Invoice No. 5024

That Invoice No. 5024 towards the Maples Collegiate Elevator project in the amount of (\$356.33) be paid to Prairie Architects Inc.

Prairie Architects Inc. Invoice No. 4983

That Invoice No. 4983 towards the New Service Centre (Grassmere) project in the amount of \$23,299.09 be paid to Prairie Architects Inc.

Prairie Architects Inc. Invoice No. 5009

That Invoice No. 5009 towards the New Service Centre (Grassmere) project in the amount of \$9,319.64 be paid to Prairie Architects Inc.

ADMINISTRATIVE REPORT

Prairie Architects Inc. Invoice No. 4982

That Invoice No. 4982 towards the Seven Oaks Performing Arts Centre project in the amount of \$11,942.41 be paid to Prairie Architects Inc.

Prairie Architects Inc. Invoice No. 5008

That Invoice No. 5008 towards the Seven Oaks Performing Arts Centre project in the amount of \$6,428.38 be paid to Prairie Architects Inc.

Prairie Elevator & Lift Invoice No. 706

That Invoice No. 706 towards École Rivière-Rouge in the amount of \$4,200.00 be paid to Prairie Elevator & Lift.

St. Vital Plumbing & Heating Invoice No. 7917-COP#5

That Invoice No. 7917-COP#5 towards the Leila North Boiler Replacement project in the amount of \$20,905.00 be paid to St. Vital Plumbing & Heating Co. Ltd.

Statutory Holdback on Certificate of Payment No. 5

That the 7.5% Statutory Holdback on Certificate of Payment No. 5 for the Leila North Boiler Replacement project in the amount of \$1,500.00 be paid to SOSD/St. Vital Plumb.Heat-471-LN.

St. Vital Plumbing & Heating Invoice No. 7922-COP#6

That Invoice No. 7922-COP#6 towards the Leila North Boiler Replacement project in the amount of \$5,064.58 be paid to St. Vital Plumbing & Heating Co. Ltd.

Statutory Holdback on Certificate of Payment No. 6

That the 7.5% Statutory Holdback on Certificate of Payment No. 6 for the Leila North Boiler Replacement project in the amount of \$363.40 be paid to SOSD/St. Vital Plumb.Heat-471-LN.

St. Vital Plumbing & Heating Invoice No. 7924-COP#8

That Invoice No. 7924-COP#8 towards the Leila North Boiler Replacement project in the amount of \$1,674.66 be paid to St. Vital Plumbing & Heating Co. Ltd.

ADMINISTRATIVE REPORT

St. Vital Plumbing & Heating Invoice No. 7923-HDBKRLS#7

That Invoice No. 7923-HDBKRLS#7 towards the Leila North Boiler Replacement project in the amount of \$1,707.50 be paid to St. Vital Plumbing & Heating Co. Ltd.

Stantec Consulting Invoice No. 1148762

That Invoice No. 1148762 towards the A.E. Wright Roof project in the amount of \$6,766.20 be paid to Stantec Consulting.

Stantec Consulting Invoice No. 1140313

That Invoice No. 1140313 towards the Garden City Collegiate West Wall project in the amount of \$1,676.51 be paid to Stantec Consulting.

Statutory Holdback on Certificate of Payment No. 1

That the 7.5% Statutory Holdback on Certificate of Payment No. 1 for the Elwick Library/Commons project in the amount of \$402.57 be paid to SOSD/Westwood Mechanical Inc.

Statutory Holdback on Certificate of Payment No. 2

That the 7.5% Statutory Holdback on Certificate of Payment No. 2 for the Elwick Library/Commons project in the amount of \$360.45 be paid to SOSD/Westwood Mechanical Inc.

Westwood Mechanical Inc. Invoice No. 20067-Prog#3

That Invoice No. 20067-Prog#3 towards the Elwick Library/Commons project in the amount of \$2,287.01 be paid to Westwood Mechanical Inc.

Statutory Holdback on Certificate of Payment No. 3

That the 7.5% Statutory Holdback on Certificate of Payment No. 3 for the Elwick Library/Commons project in the amount of \$177.23 be paid to SOSD/Westwood Mechanical Inc.

16-112 2017 Administrative Report – Items “F” and “G”

Jaworski / Sawka

That Items “F” – Core Renewable Energy Inc. Invoice No. 35 and “G” – Core Renewable Energy Inc. Invoice No. 36 be approved. **CARRIED**

ADMINISTRATIVE REPORT

Core Renewable Energy Inc. Invoice No. 35

That Invoice No. 35 towards the West St. Paul Alternative Energy project in the amount of \$5,250.00 be paid to Core Renewable Energy Inc.

Core Renewable Energy Inc. Invoice No. 36

That Invoice No. 36 towards the West St. Paul Alternative Energy project in the amount of \$7,875.00 be paid to Core Renewable Energy Inc.

CORRESPONDENCE

- Justin Rempel, Labour Relations Consultant, MSBA. MF2015-14 Reduction of Disability Age Requirement.
- TapperCuddy LLP. Notice of Applications.
- Lord Selkirk School Division News Lease.
 - Michele Polinuk appointed Superintendent effective July 1, 2017.
 - Jerret Long appointed Assistant Superintendent of Learning effective July 1, 2017.
- Canadian School Boards Association National Congress 2017.
- St. James Assiniboia School Division News Release. 2017 Safe Schools Community Forum "Wellness Today: *Building Healthy Futures.*"
- Honourable Heather Stefanson, Attorney General, Minister of Justice. School Resource Officer program.
- RM of West St. Paul Conditional Use Correspondence. Seven Oaks School Division response to the Council's Conditions.
- MSBA Memo to School Divisions from George Coupland Re: Federal Budget Changes.
- Manitoba News Release. Manitoba News Release: Province Announces New Licenced Community-Based Child-Care Spaces, Releases Plans For Modernization of Early Learning and Child-Care System.
- Manitoba News Release. Manitoba News Release - Province Introduces Legislation That Would Ensure Affordability, Sustainability of Post-Secondary Education.
- Manitoba News Release. Manitoba News Release - Province Announces Funding For United Way Winnipeg In Support Of Neighbourhood Family Centres.
- Jamie Kozak, Prairie Architects Inc. Seven Oaks Performing Arts Centre Change Order No. 21.
- Lindsay Oster, Prairie Architects Inc. École Rivière-Rouge Change Order No. 60.
- Rick Dedi, Executive Director, Public Schools Finance Board. Elwick Community School - Boiler Replacement - Proceed To Tender.

CORRESPONDENCE

- Rick Dedi, Executive Director, Public Schools Finance Board. West Kildonan Collegiate - 2017/18 Modular Classroom Assessment approved.
- Andrea Lawson, Project Leader, Public Schools Finance Board
Maples Collegiate: Renovation of Two Science Labs - Adjusted Project Support and Elevator - Adjusted Project Support.
- George Coupland, Director, Labour Relations, Manitoba School Boards Association. Proposed legislation tabled with the provincial legislature that will impact school divisions.

The meeting adjourned at 8:06 p.m.



Derek Dabee
Chairperson



Wayne Shimizu
Secretary-Treasurer