

## ELEVATED WORK

This policy exists to guard against injury due to falls from elevated work areas where an employee is working above the level of the floor or platform or his/her work area is a platform with openings.

The following safe work procedures must be followed.

1. Any person who has a need to perform any task, which require that they be elevated from the floor or platform where the elevation is no greater than 3 feet (1 m) may employ the use of a ladder or step, at minimum. This precludes the use of pails, pallets, lift vehicles, chairs or any other aid which is not designed specifically for the purpose of elevated work, in the performance of the task.
2. Any employee who has a need to perform any tasks which require that they be elevated from the floor or stationary platform, where the elevation is greater than 3 feet (1 m), may employ the use of a ladder (so long as it's size is appropriate for safe use) scaffolding, lift vehicle with approved safety cage, platform or staging.
  - When using staging, scaffolding, or safety cage/platform it must be ensured that.
    - Appropriate railing or guards are in place to prevent against falling.
    - The floor materials are sufficient to support the loads placed upon it.
    - The floor is fastened such that it cannot shift or tip.
    - The floor is free from trip/fall hazards which might be integrated into the floors structure.
    - The station has provision for an appropriate fall arrest anchor which, when used, will not destabilize the platform or structure.
  - For manufactured devices.
    - Such devices must be used according to the instructions provided by the manufacturer.
    - No modifications may be made to such devices unless those alternations are made in consultation with the supplier/manufacturer.
    - Only employees trained in the operation of such devices may operate them for any purpose.
  - The employee shall wear a safety belt attached to a safety cable that will prevent a fall to the floor. Such cable will not be so long as to allow the person to fall greater than 1.5 m from his/her workstation.
3. Where the employee works in an elevated work area that is constructed as though it were a floor, having a pony walls or guard rails on all sides, the employee shall not require any special safety equipment unless said platform has openings in its decking. In such case the employee will be required to wear a CSA approved safety belt which must be fastened to a safety cable near the opening, which cable will not

allow the employee to all greater than 1.5 m from the work level. The use of the fall restraint apparatus will be required when the employee is working within 1.5 meters of such opening.

4. When climbing or descending extension ladders employees will do so as follows.
  - They will carry nothing in their hands, so as to allow them to have both hands on the ladder.
    - They will always face the ladder when moving up or down on it.
    - Will ensure that the ladder is set on a level footing.
    - Will ensure that the angle of the ladder is appropriately set to prevent it from:
      - Falling back away from the wall.
      - Slipping outward from the base of the ladder.
      - Causing the ladder to bow when weight is applied.
5. When working on a roof, employees must use a fall restraint apparatus if the work being performed is within 2 meters of the edge of the roof. Such fall arrest equipment may not be required if the edge of the roof is guarded by rails or partitions that will ensure that falls to the ground are prevented.
6. This policy may operate with other policies contained in this manual. In such case the rules of all policies must be observed as though the policies were amalgamated.

## **APPLICABLE FORMS OF PERMITS**

Worksite Hazard Analysis (P00-F01)

## **CAUTIONS**

- Refer to the Workplace Safety & Health Regulations specifically Part 28 and the appropriate section therein.
- Ensure that all manufactured mechanical lifts are repaired, maintained and employed in accordance with the manufacturer's instructions.
- Ensure that all necessary PPE is supplied for elevated work situations.
- Due to the variety of situations involving Elevated Work situations a series of safe work practices will be developed to address specific conditions that exist.