

REGULATIONS OF STUDENT TRANSPORTATION SERVICES

The Student Transportation Services policy shall be governed by the following regulations:

1. Bus Routes

- (a) The Director of Transportation Services shall be responsible for the setting up of school bus routes within the Division.
- (b) Distance measurements shall be taken from the student's residential property line to the designated school entrance(s) measured by the shortest travelled route (excludes backlanes, includes public walkways, etc.).
- (c) Bus routes shall be established according to the resident addresses of the pupils eligible for transportation.
- (d) The address of a babysitter or daycare may be considered as a resident address of a student as outlined in Policy EDDB/JGGA.
- (e) The Director of Transportation shall provide a list of all school bus routes to the Superintendent.

2. Notification To Students

The Director of Transportation shall arrange for each student eligible for school bus transportation to be notified of his/her pick up spot, bus number and time of pick up.

The Director of Transportation shall supply each student eligible for school bus transportation with a copy of the regulations regarding bus ridership on Division school buses. Whenever possible, such regulations shall be sent to students prior to the commencement of school each fall.

3. Bus Conduct

- (a) Students shall be required to conduct themselves on school buses in an orderly manner. Rules of bus conduct shall be established by the Principals and the Director of Transportation.
- (b) Students who become a serious disciplinary problem on a school bus may have their riding privileges suspended by the Principal and/or the Director of Transportation. In such cases, the parents of the students involved become responsible for seeing that their children get to and from school safely. (See also Policy EDDB/JGGA.)
- (c) Section 77 of Manitoba Regulation 7/48

"The Principal (of a school) shall have disciplinary authority over all pupils of (that) school in their conduct towards one another on their way to and from school, and, in districts which provide transportation, the Principal shall have disciplinary authority over the conduct of pupils while they are in conveyance."
- (d) Each bus driver shall have the authority and responsibility to maintain discipline on his/her bus in accordance with regulations as established by the Director of Transportation.

4. Bus Safety

It shall be the responsibility of the Director of Transportation to ensure that the school buses are regularly inspected for health, fire and safety hazards. (See also Policy CGBAF.)

5. Bus Loading Zones at Schools

The Principal and the Director of Transportation shall designate a loading and unloading zone either on the school grounds or adjacent to the school grounds. Where possible this zone shall be located away from major thoroughfares.

6. Bus Driver Training

The Director of Transportation shall be responsible for establishing a bus driver training program. He shall arrange for bus drivers to receive initial and refresher training in all phases of their work.