

SUPPORT STAFF PERSONNEL QUALIFICATIONS AND DUTIES

PLUMBER/GAS FITTER

1. **Position Summary**

Under the supervision of the Director of Maintenance and the Supervisor of Maintenance the Plumber/Gas Fitter maintains the plumbing and heating systems in the division's buildings and schools.

2. **Duties**

Repair and Maintenance:

- Maintain plumbing/heating systems by installing replacement components, or providing new installations and performing other plumbing repairs individually or in conjunction with other tradespersons or custodial personnel.
- Maintain a safe and comfortable working environment through testing, adjusting and maintaining heating control mechanisms.
- Perform preventative maintenance procedures for all plumbing/heating systems in accordance with the manufacturer specifications and/or the terms of the equipment warranties.

Administrative Duties:

- Prepare cost estimates for major repairs and for the replacement of plumbing and heating equipment and fixtures.
- Order and maintain an inventory of plumbing/heating repair supplies and parts.
- Prepare written reports regarding the condition of plumbing/heating systems in the division including written recommendations regarding the management of the plumbing/heating systems in the division.
- Supervise a plumber's helper when a helper is required.

3. **Education**

- A complete Grade X education with good oral and written communication skills and strong mathematical skills.
- Journeyperson's Certificate in Plumbing.
- Gas Fitter's License "B".
- A valid Manitoba driver's license.

4. **Experience**

- No previous experience required.

5. **Physical Demands**

- Lifts heavy objects and is often required to work in cramped, awkward spaces.

6. **Working Conditions**

- Exposure to dust, fumes and disease agents in the sewer systems.