

SUPPORT STAFF PERSONNEL QUALIFICATIONS AND DUTIES**ELECTRICIAN****1. Position Summary**

Under the supervision of the Assistant Director of Maintenance maintain the electrical systems in the division's buildings and schools. Performs electrical and maintenance duties.

2. Duties**(a) Repair and Maintenance**

- Install, repair and maintain motors, fixtures, ballasts, wall plugs, switches and fuses.
- Install, repair and maintain parking lot plugs.
- Locate, repair and or replace blown circuits, breakers and wiring.
- Check, repair or replace controls such as: electrical, lighting and mechanical.
- Order materials and supplies and fill out work orders.
- Respond to emergency requests and safety concerns such as vandalism, flooding and fire
- Read blueprints and comply with building codes.
- Prioritize requests for repairs.
- Supervise a helper, as required.

3. Education

- Grade XII.
- Journey person Certificate in Electricity (4 years).
- Valid Manitoba Driver's License.

4. **Experience**

- Over 3 months and up to and including 6 months.

5. **Physical Demands**

- Lifts heavy objects such as motors.
- Requirement to work in cramped, awkward spaces such as attics and crawl spaces.
- Work from ladders.

6. **Working Conditions**

- Exposure to electrical and mechanical hazards.
- Exposure to inclement weather.