

Garden City Collegiate Convocation Information Sheet



Date: Tuesday, June 27th

Event time: 7:00 p.m. (approximately 3 hours)

Event Location: RBC Convention Centre

Rehearsal: Friday, June 23rd @ 1 :00 pm (Centre Gym)

Rehearsal Information – June 23

Arrival

- Rehearsal starts at 1:00 pm in the Centre Gym at Garden City Collegiate. Report to your Advocacy teacher.

Distribution of Caps and Gowns

- Academic dress (gown, cap, year tassel & V-stole) will be distributed immediately following the rehearsal by Advocacy teachers.
- Please leave the hangers with Advocacy teachers.
- Grads are now responsible for the safe keeping of the cap, gown, and V-stole.

Convocation Information – June 27

Gown /Appropriate Dress Information

- Arrive for the ceremony wearing black gown, gold V-stole, cap, and tassel. The tassel hangs over the right front edge.

Entry to the RBC Convention Center

- **Grads need to arrive at the RBC Convention Centre by 6:15 pm and report directly to Hall D.**
- The RBC Convention Centre has two parkades. The North Building parkade is accessed off Carlton Street and the South Building parkade is accessed via a back lane just off Carlton Street – attached is a parking map.
- If you park in the North Building, take the elevator up to the 2nd floor. There is a skywalk connecting the two buildings – when you cross into the south building, take the stairs, escalators, or elevator up to the 3rd floor.
- If you park in the South Building, take the elevator up to the 3rd floor, or to the 2nd floor and then up the stairs/escalator. Floral bouquets will be available on the 2nd floor of the south building for individual purchase.
- Graduates will head into Hall D to line up with their Advocacy teachers. Families and friends will head into Hall C. These rooms have very clear signage.

Return of caps and gowns

- V- stole and gown must be returned immediately following the Graduation Ceremony to the graduate's Advocacy teacher in Hall D prior to leaving the Convention Centre.
- The cap and year tassel are the graduate's to keep.

Photographs

- A photographer will be on site to take photographs of the event. All photos will be available on the school website approximately a week after the ceremony. The link can be found under the Grad tab. The link will be inactive until photographs have been uploaded.
- Link to photographs:
<https://caseynolin.passgallery.com/-GardenCity2023>

Livestream

- Family and friends who are unable to attend in person can watch the Graduation Ceremony on a livestream.

Zoom link for the livestream:

<https://zoom.us/j/96732398931>

There is no password required. This link will be posted on Garden City Collegiate's website.

Guest Seating

- Seating at the ceremony will be on a first-come basis. Doors to Hall C will open to guests at 6:30 pm. Family and guests should avoid the reserved seating areas.

Information and Tips for Grads during the evening Ceremony

- **Grads must be in Hall D at the RBC Convention Center by 6:15 pm.**
- Pick up your processional card from your Advocacy teacher.
- Grads will be seated in the audience in Advocacy groupings. You will be unable to leave your seat for the duration of the ceremony and cell phone use is discouraged – avoid temptation by leaving them with your family. Remember . . . you will only graduate from high school once.

Once the ceremony starts

- Please remain standing until after the playing of O Canada.
- Caps will be worn throughout the Ceremony. **There is NO applause following O Canada.**
- Tassels should be adjusted to **hang over the right front edge of the cap.**
- After receiving the diploma, graduates will shift the cap tassel to the position **over the left edge of the cap.**
- **Remember to take your procession card to the platform – the Orator reads your name from this card.**
- You will move across the stage to receive your diploma from your Advocacy teacher and to shake the Principal's hand. **You will then return to your seat.**
- At the end of the ceremony, the recessional will play, and grads will proceed back to Hall D to return their gowns and v-stoles. **Remember all gowns are barcoded – grads who do not return their gown will be charged the cost of the gown.**

