



# MARGARET PARK SCHOOL

## SEVEN OAKS SCHOOL DIVISION

385 Cork Avenue | Winnipeg, MB | R2V 1R6  
204.338.9384 (p) | 204.334.6876 (f)

Principal: Mr. Fortunato Lim  
Vice Principal: Mrs. Natalie Trudeau

Dear Margaret Park Families:

Please be sure to check PARENT CONNECT on the Website.

**Parent Connect** allows families to:

- Schedule Parent/Teacher Conference times
- View report card marks and comments
- Review attendance (real time to current day)
- View and edit demographics (address, guardian and emergency contact information)
- Send messages to teachers
- Complete on Line Web Permission Forms
- Pay Student Fees on line

**To access Parent Connect please click on the following link**

**<http://www.7oaks.org/Documents/PARENT%20CONNECT%20REFERENCE%20GUIDE.pdf>**

For parents who have forgotten their password or have never logged on, please follow the instructions below

### **HOW TO LOG ONTO PARENT CONNECT**

1. [http://www.7oaks.org/Pages/Parents.aspx#/="](http://www.7oaks.org/Pages/Parents.aspx#/=)
2. Click on 'Parents' (top right side of screen)
3. Click on 'Parent connect via email'
4. Enter your email address
5. Click on 'forgot my password'
6. A box will appear
7. Enter your email address again
8. Click on 'email me my current password' (then check email for new Password)
9. Log onto Parent Connect using your new password
10. Click on 'Get Student'
11. Your child's information will appear.
12. Boxes will appear to complete Web Form Permission Forms (after completing, this box does not show up again)
13. To View Report Cards: Click on the 'Grades' tab under the Parent Connect border
14. Click Current Grades
15. Click on View to view report card.