

September 2023

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Dear ÉSOMS families:

We are pleased that your child is attending École Seven Oaks Middle School for the 2023–2024 school year. Your child's homeroom and teacher are listed on the bottom of your child's final report card. Class lists have been created in consultation with this year's teachers, learning support teachers, and administration to best meet your child's needs.

Orientation appointments to meet your child's teacher will be booked on Parent Connect beginning **Wed, August 30th at 9:00am**. To book your appointment time, click on the <Interview> tab. Appointment dates are **Tues, September 5th from 1:00pm – 7:00pm** and **Wed, September 6th from 8:30am – 3:00pm**. During the orientation time, you and your child will meet the teacher, become familiar with the classroom environment, and ask any questions you may have. At that time, you can also meet with Physical Education, Band/Choir, and Learning Support teachers if you choose to do so.

For the **2023-2024** school year, all necessary school supplies have been purchased by the school for your child. This provides a cost saving to parents as we can bulk purchase. The cost for your child's school supplies is **\$40.00** payable by cash or cheque (payable to ÉSOMS) or online. We are asking every family to contribute a box of Kleenex for the classroom. This can be brought with you to your orientation meeting.

**\*\*All our school permission forms need to be filled out electronically on Parent Connect. These forms are located in the tab labelled <Folder> in Parent Connect. Please take the time to read each of the form attachments and select your response from the drop down located beside each form and click save. For instructions on how to log on to Parent Connect, please see the following instructions. You can visit our website: [ÉSOMS website](#) for detailed instructions and information on some of the important features of Parent Connect.**

If your child is interested in taking the hockey skills course for TAS please send an e-mail to [melanie.sharp@7oaks.org](mailto:melanie.sharp@7oaks.org) with your child's first and last name, the school they are currently attending, and the school they will be attending next year. This is important as Hockey TAS is offered to several schools.

All other TAS (Technology, Arts, Sports) courses are assigned by the school at the start of each term. This is an equitable and efficient way to ensure students experience multiple different courses over three years.

## TAS Cycle Days:

Day 1	Day 4	Day 5
Ms. Chrnyk Ms. Sherri Mme Desloges Mme Kearns Mme Persaud Mme Krieger	Mr. Serzu Mr. Ruppenthal Mme Brown Mme Payment M. Hall M. Roche Ms. Ward	Ms, Chhin Mr. Nault Mme Hocking Mme Donald Mme DiBartolo Mme Walter Mme Pancotto

Band selection will also be done in September to ensure all instruments have been cleaned and returned before we begin the process.

On behalf of the entire ÉSOMS staff, we are excited to see everyone back to school very soon!

Sincerely,

Anne Grossman  
Principal, Directrice

Melanie Sharp  
Vice Principal, Directrice adjointe

## IMPORTANT DATES

- Aug. 26 School Office re-opens
- Aug. 30 9:00am - Book your orientation appointment & complete electronic permission forms on Parent Connect
- September 5 Orientation appointments 1:00pm – 7:00pm
- September 6 Orientation appointments 8:30am – 3:00pm
- September 7 8:30am – First day of classes
- September 8 - TAS begins

## Important reminders re: Cell Phone Approach starting September 2023

- If families decide to send a cell phone to school with their child, the student will put the phone in a storage unit in the classroom at the 8:25 a.m. bell or immediately upon arrival if late.
- Cellphones may be used during the lunch hour and need to be put back in the storage unit by 12:10 p.m.. Our goal is that students opt to participate in other social activities instead of using the phone during their free time.
- Cell phones will not be allowed to be taken to TAS as Leila North is also implementing the same approach.
- We have enough chromebooks for students to use as research tools during class time.
- If parents need to contact students during the day, please email your teacher who can relay the message to the student. If it is an emergency, please call the school.
- As always if you choose to send your child to school with a phone, it is their responsibility to manage the phone and adhere to school cell phone expectations. The school is not responsible for lost or damaged phones.

## **Instructions to log on to Parent Connect:**

- To access the Parent Connect site, go to the École Seven Oaks Middle School website - <http://www.7oaks.org/school/sevenoaksmiddle>.

- Scroll down to the bottom right side of the page and click on the “Parent Connect via email” link ~OR~ click on “Parents” tab and then click on “Parent Connect via email”

- On your initial log in, click on “FORGOT MY PASSWORD”. You will be prompted to enter the email address you have on file at the school and your postal code (lowercase letters and no space). Be sure you use the email address that you gave to the school; both email addresses must match.

- The system will then send you a temporary password to the email address you have on file at the school. Please note this is a temporary password and it should be changed as soon as possible. PLEASE DO NOT GIVE PASSWORDS TO STUDENTS.

\*\*If you are having trouble logging in, it may be because:

- You do not have pop-ups enabled on your computer or mobile device. Please check your settings to make sure you have pop-ups enabled.

- The email address you are using is not the address we have on file at the school. If your email address has changed, you will have to contact the school and have it updated.

Once you have logged on to the Parent Connect program, there is a variety of information that you will find:

- To view your child’s attendance – Click on the ‘Attendance’ tab

- To view your child’s report cards – Click on the ‘Folder’ tab

- To edit your phone number and basic info – Click on the ‘Basic’ tab

- To change your password – Click on the ‘Password’ tab and follow instructions

- To book parent teacher interview appointments – Click on the ‘Interview’ tab (only viewable once parent teacher conferences are open to booking)

- To submit your child’s permission forms electronically – Click on the ‘Forms’ tab, read each of the form attachments and select the appropriate answer from the drop down

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