



**Seven Oaks School Division  
Transportation Department**

1985 Grassmere Road, West St. Paul, MB R4A 6A3

Phone: 204-338-7051 Fax: 204-334-6889

Dear Parent/Guardian;

For the safety of your first time bus student, it is advisable that you, or your child care giver, wait with your child at their pick-up location, and meet him/her after school at their drop off point.

In order to keep the buses running on time, please have your child ready for school and at their designated pick up location 5 minutes before the bus is scheduled to arrive. We cannot wait for students as it affects the schedule we try to maintain.

- If you are not at your designated stop when the bus arrives, the bus will continue on with the run. It will then be your responsibility to get your child to school.
- If you are not at your designated stop when the bus arrives after school, your child will be taken back to school, and you will be responsible for getting them home.

Unfortunately, we cannot provide you with exact return times after school. A number of factors, including traffic, weather, road closures or buses being held at schools, and waiting for students to meet their parents, can affect this. After the first week or so, you will see a pattern developing and be able to adjust your schedule accordingly.

**If for any reason your child will not need a pick up for school or a return after school, (Doctor's appointment, illness, etc) please advise the Transportation Department at 204-338-7051.**

We hope that with this information, you will understand how much the Transportation Department depends on the punctuality of the parents and guardians of our bus students.

The Transportation Department  
2020 - 2021