Self Serve Password Portal

To have the ability to change your own password or if you have forgotten your password you first need to register for off-site access. If you have MFA enabled (which most of you should) then you just need to verify your details.

Note: We are using a test account "reset.password3" in this document. Please substitute your own *firstname.lastname* where *reset.password3* is in this document.

C & login.microsoftonline.com/common/oauth2/authorize?client_id=0000000	-0000-0000-c000-00000000000000@redirect_uri=https%3A%2P%2Faccount.activedirectory.wii	dowazure.com%3F&response_mode=form_post&response_type+code%2_ 🏫 🧧 🌧 🔲 🕥 κ
	Microsoft	
	Cign in	
	Sign in	
	reset.password3@7oaks.org	
	No account? Create one!	
	can't access your account?	
	Next	
	Q. Sign-in options	
	2 and a change	
		Terms of use Privacy & coo

Please logon to <u>https://aka.ms//ssprsetup</u>, use your Seven Oaks email address to logon.

Verify your logon as below, with your account and password and click Sign on



Here you will need to setup your phone for Multi-Factor Authentication to verify it is you. **Click on set it up now**. If you have already enrolled to MFA it will just ask to (Verify or click Looks good) instead of Set it up now.

T Microsoft	Reset.Password3@7oaks.org
Don't lose access to your account!	
To make sure you can reset your password, we need to collect some info so w secure. You'll need to set up at least 1 of the options below.	e can verify who you are. We won't use this to spam you - just to keep your account more
Authentication Phone is not configured. Set it up now	
finish cancel	
©2022 Microsoft Legal Privacy	

Click on the defaults and you should get a verification text, here you will put in the verification number and click on Verify one more time.

Mersoft	Reset.Password3@7oaks.org	Ι	?
Don't lose access to your account!			
Please verify your authentication phone number below.			
Authentication phone			
204555555			
text me call me			
We've sent a text message containing a verification code to your phone.			
verify			
back			
@2022 Mirrosoft Lenal L Privacy			

If you need to make changes to your number do so now otherwise click **Finish**.

a Microsoft	Reset.Password3@7oaks.org	1	?
Don't lose access to your account!			
Thanks! We'll use the info below to recover your account if you forget your password. Click "finish" to close this page.			
Authentication Phone is set to +1 204555555 Change			
finish cancel			
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When you reach this screen you are successful, and you can logout in the top right corner. You can now change your password remotely, anywhere there is an internet connection.

