

## **AUTHORIZED SIGNATURES**

Immediately following an election of the Chair and Vice-Chair of the Board, the necessary steps shall be taken to ensure that the Chair and the Secretary-Treasurer are constituted as signing officers of the Board, with the Vice-Chair as the alternate for the Chair and the Superintendent as the alternate for the Secretary-Treasurer.

The division's operating and capital cheques shall be signed by means of a digital image bearing the signatures of the Board Chair of the Board and the Secretary-Treasurer.